

Summer@CENS Research Paper Rubric

Paper layout and style

Page count: 3-6 pages

File format: PC formatted word (.doc) file or

Adobe Acrobat (.pdf) file.

Page margins: 1" on all sides

Font: Arial, 10 point font

Line Spacing: Single spacing



Page numbers: Number all pages. Center page numbers on the bottom of each page.

Tables and figures: Please label and include captions above or below.

Graphics: If you are using images please make them of print quality (250 dpi or above).

Citing references

Please consult the MLA Handbook for citing references.

Paper composition and deadlines:

1) Research Project Proposal & References Due: Friday, July 20, 2007; 1:00 PM

Proposal: This should include a tentative focused topic and what you plan to research. Include a title and a few sentences on your research project. Include the list of your mentors and your research team. References: Provide a listing of references that you will use/have used on your project.

2) Methodology & Paper Outline Due: Friday, July 27, 2007; 1:00 PM

Methods and materials (see Paper Guidelines)

3) Rough draft of paper Due: Wed., August 1, 2007; 1:00 PM

Please provide a rough draft of your paper.

4) Review work Due: Friday, August 3, 2007; 1:00 PM

You will be asked to review another person's paper that is not currently on your project team. Your review and feedback to this person is due according to due date above.

5) Final paper Due: Wed., August 8, 2007; 3:30 PM

Please provide 1) hardcopy & 2) electronic file (.doc & .pdf). Your paper will be printed based on what is provided to us on this date.